



ASX ANNOUNCEMENT

21 September 2020

DATE OF AGM AND CLOSING DATE FOR DIRECTOR NOMINATIONS

In accordance with ASX Listing Rule 3.13.1, Mitchell Services Limited (ASX:MSV) (**Mitchell Services**) advises that its Annual General Meeting (**Meeting**) will be held at 10:00 am (Brisbane time) on 27 October 2020 as a virtual online meeting.

In planning for the Meeting, Mitchell Services has focused on ensuring the safety of shareholders and its team members whilst seeking to equally maximise the opportunity for shareholder participation. As a consequence the Meeting will be held as a virtual online meeting. There will be no physical attendance at the Meeting.

Details of the Meeting and how to participate will be provided in the notice of meeting.

An item of business at the Meeting will be the election of directors. In accordance with Mitchell Services' constitution, the closing date for the receipt of nominations is 27 September 2020. Nominations must be received at Mitchell Services' registered office not later than 5 pm (Brisbane time) on that date.

Authorised by:

Greg Switala – Company Secretary
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